**附件**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **单位** | **联系电话** | **来程信息** | **返程信息** | **住宿时间****（是/否）** | **餐饮等其他特殊要求** |
| **日期** | **航班/****车次号** | **日期** | **航班/****车次号** | **6日** | **7日** |
|  |  |  |  |  |  |  |  |  |  |  |